

Boyne City Fourth of July Committee

Invitation to Bid:

USE OF CITY COMMISSION CHAMBERS on JULY 4, 2024

Bids are being solicited from responsible bidders for this Invitation to Bid (ITB) on the use of the City of Boyne City Commission Chambers and Patio on July 4, 2024 during the fireworks display for up to 50 people. The highest bidder will be selected. All potential bidders are highly encouraged to review the [Meeting Room Conditions of Use Guidelines](#) on the City of Boyne City website. A rain date of July 5, 2024 will be honored.

All bid amounts must be written and shown in figures with the name, complete address, phone number, e-mail, and signature of the bidder. Successful bidders not responding to all information requested in this ITB may have their bids rejected.

Sealed bids must be received at the Boyne City Clerk's Office, 319 North Lake Street, Boyne City, Michigan, 49712 by June 21, 2024 no later than 4:00 pm. If mailed, bidders should allow normal delivery time to assure timely receipt of their bids. Sealed envelopes containing bids must be clearly marked on the outside with the bidder's name and the title Fourth of July Committee - Room Use Bid.

All bids received will be opened and read aloud at the Fourth of July Committee meeting scheduled for 5:30 on June 24, 2024. The meeting is open to the public and will be held at the Boyne City Hall main floor community room. All bidders are invited to be present. In case of a tie, the highest bidders will be offered the opportunity to place a final "highest and best" offer within 24 hours.

The selected bidder shall within 48 hours, make full bid amount payment to the Fourth of July Committee, complete the [City Hall Reservation Request Form](#) and pay appropriate deposit(s) to the City. All forms and information regarding room reservations can be found at www.cityofboynecity.com. Failure to pay in full and complete the required reservation forms within the allotted timeframe will be considered a relinquishment of position.

Questions can be directed to committee member, Chris Christensen, at 231-675-1144.